



Meeting Minutes: Medical Reserve Corps Advisory Group (MAG)			
Date	April 4, 2017	Location	Dept. of Public Health 23 Service Center Rd Northampton, MA
Time	12:30 – 2:00 p.m.	Duration	1.5 Hours
		Facilitator	Tracy Rogers
		Call In #	
		Access code	

- Attendees:** Sandra Martin, Mary Kersell, Michael Nelson, Loren Davine, Tracy Rogers, Lois Luniewiecz, Robert Quinn-O'Connor, Corinne McKeown, Stephanie Bozigian Merrick, Jeanne Galloway, Erica Johnson
1. Review/approval of March 7, 2017 meeting minutes – Sandra made a motion to accept, Mary seconded. All in favor. Lois abstained.
 2. Old business
 - a. Sheltering Residents with Substance Dependency – Loren reported that a second focus group was held last week and had a strong response of people. The training is scheduled for May 4 and is approved for 3 EMS credits and 2 nursing CEUs. There are 90 people registered so far. There was discussion about integrating this project into the public health project deliverable.
 - b. Competitive NACCHO grant app – Corinne reported she has the check and contract from this grant. She is looking to start the project in May. Erica reported she had not received the funds for their grant.
 - c. UMass exercise – The event is this Thursday and has over 275 people registered. The exercise is from 12:30-5pm and has speakers, breakouts, and a full scale EDS component.
 3. New business
 - a. Background checks in an emergency – Lois brought up the concern about the time it takes to process urgent CO-RI/SORI requests during an emergency. Sandra noted that she would never take on the role of certifying a person as a non-risk and recommended instead telling the local EMD that the MRC unit would be happy to assist in running the shelter, but not be in charge of it, so the liability of background checks remain with the town hosting the shelter.
 - b. Role of the HMCC in MRC activation – During an emergency, the HMCC duty officer is the 24/7 point of contact. The duty officer would then reach out to Corinne for regional assistance. Loren is the backup to Corinne.
 - c. WAG gap analysis: Work with MAG to continue recruitment – Mary created a flyer about volunteers available in western Mass. She would like to send the info out to local boards of health.
 - d. Core competency certification course – Lois reported that there has been discussion about holding this three-day class. It would cost \$3,000. The MRC coordinators think it would be difficult to get people to commit to it. There was discussion that our own MRC 101 presentations are adequate and updated.
 - e. Hard Knox exercise – Tracy said the exercise will take place in Hawley in October and will be encompassing a variety of scenarios. Units should think about how they want to participate.
 - f. Future budget allocations – Corinne reported that the statewide steering committee had a call on March 20. They want our feedback on allocating future money based on a formula such as population-based or based on whether a unit completes their deliverables. There was the suggestion it be evenly divided between each HMCC.
 - g. MEMA sheltering concepts training – Tracy reported that she has been designated to assist MEMA with putting on this training in western Mass. Sandra noted we should engage the EMDs in this training. Mary asked Tracy if she could attend the Sturbridge training to gauge what audience we should invite to ours.
 4. Member reports
 - a. MAG budget update FY18 – There was consensus in the group to allow Tracy to take what additional funding she needs for overhead from the line items not pertaining to county coordinator staff time. Any additional funds needed should come out of county allocations on a flat percentage basis across the board.
 - b. County coordinator reports – Mary reported that UMass now has an MOU with the College of Nursing to utilize

the nursing students during an emergency. Robert reported having a shelter exercise at Mohawk High School in late March with 41 attendees including many EMDs. Corinne is working on a pocket card that includes pertinent contact MRC info.

- c. WAG and WRHSAC report – No report
- d. HMCC update – No report

Meeting adjourned at 2pm

Submitted by Michael Nelson