



Meeting Minutes: Medical Reserve Corps Advisory Group (MAG)			
Date	June 6, 2020	Location	Free Conference Call video chat
Time	12:30 – 2:00 p.m.	Duration	1.5 Hours
		Facilitator	Tracy Rogers
		Call In #	
		Access code	

Attendees: Loren Davine, Mike Nelson, Tracy Rogers, Chris Goshea, Carmela Lanza-Weil, Corinne McKeown	
1.	Review/approval of March 3, 2020 meeting minutes – Carmela made a motion to approve the minutes as written; seconded by Corinne. All in favor.
2.	<p>Old business</p> <p>a. MRC website – Corinne made a motion to maintain the domain names for the MRC and DART websites; seconded by Carmela. It would cost \$42 total for a year. Corinne reported that she has the web addresses on her marketing materials so they'd have to all be reprinted if we gave up the names and just used the HMCC's web address. Other coordinators reported that they don't hand out any paper marketing materials any more. Loren offered to explore whether her new recruitment grant could pay the cost. If not, Corinne will use Franklin County's grant to pay for it. The motion passed with a unanimous vote.</p> <p>Tracy reported that Mark hasn't been able to work with Corinne yet on transitioning the contents of the web-site to the HMCC's site, given COVID response. She thinks he will be able to work on that over the summer. Corinne will put an announcement on the current site that we are transitioning to a new site.</p> <p>b. Policy & Procedures Manual review – Loren suggested we submit the manual as is to meet the deliverable, then review and edit it over the summer and fall. DPH won't allow electronic signatures for CORIs, etc., once COVID-19 response is over, so it's hard to tell what procedures will go back to the way they used to be and which ones will stay the way they've been adjusted for COVID. Changes are happening at federal level as well, which may need to be reflected. We're also not sure if the Hampden County units are using the same manual; we may want to consider addenda for each county.</p>
3.	New business – none
4.	<p>Member reports</p> <p>a. County coordinator reports –</p> <p>i. Berkshire received the NACCHO recognition award for being an innovator. NACCHO will include Berkshire and Franklin in their next newsletter. Volunteers have been assisting with food deliveries, reading to isolated seniors, and working at the tent project in Springfield, but it has been hard to find tasks that paid staff aren't already taking care of.</p> <p>ii. Franklin is having the same issue finding tasks that paid staff aren't already taking care of. They have been distributing food at the Greenfield Senior Center and making cloth masks.</p> <p>iii. Longmeadow volunteers are helping with contact tracing. E. Longmeadow is making masks. Westfield is distributing food to kids and assisting with sheltering operations.</p>

- iv. Hampshire County volunteers helped test residents for COVID in the shelters in Northampton and Amherst. They're also helping with a regional mask program—packing and distributing. Cooley Dickinson hospital washed the donated masks. The unit partnered with town officials and the United Way to get new volunteers, since ½ of their regular volunteers are students, ¼ are in a risk category, and ¼ were too busy working in their fields.
- b. WAG and WRHSAC report – Waiting to hear from DPH on BP2 (FY21) deliverables and budget. The WRHSAC non-pharmaceutical intervention project continues. Raine is working on getting an extension for all projects.
- c. HMCC update – PPE requests have slowed down.

5. Business not reasonably anticipated 48 hours prior to the meeting – none

6. Meeting adjourned at 2pm.

Minutes submitted by Tracy Rogers